

**FULL TERM MECHANIC MECHATRONICS APPRENTICESHIP PROGRAMME**  
**APPLICATION FORM –YEAR-2019**

**Instructions:**

1. Please read the application carefully, before filling, Incomplete Applications **will not** be considered at any scenario
2. Fill in each column with your own handwriting. Strike Mark (✓) whichever is applicable.

Application for **Mechanic Mechatronic** Name of the applicant in **BLOCK** letters:(As in **SSC Marks sheet**) .....

Date of Birth \_\_\_/\_\_\_/\_\_\_\_ (dd/mm/yyyy)

Age as on **1<sup>st</sup> June 2019**:

Years	Months	Days

Religion:

Gender: Male Female **Photograph**

Please paste your  
passport size  
photograph of not  
more than six months  
old.

Do you belong to SC:  ST:  OBC: 

Aadhar card No: \_\_\_\_\_

**Present Address (in block letters):****Permanent Address (in block letters):**

House no: \_\_\_\_\_

Street: \_\_\_\_\_

Town/City: \_\_\_\_\_ District: \_\_\_\_\_

State: \_\_\_\_\_ Pin code: \_\_\_\_\_

House no: \_\_\_\_\_

Street: \_\_\_\_\_

Town/City: \_\_\_\_\_ District: \_\_\_\_\_

State: \_\_\_\_\_ Pin code: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

E-mail id (in **Capital** Letters): \_\_\_\_\_**Education Qualifications**

Class	Name of the school	Year of passing	Overall Marks in %	No of attempts	Marks scored in 10 <sup>th</sup> Std. (SSC) in %
10 <sup>th</sup> Std.(SSC)					Maths:
					Science:
Others:					

Father's Name: \_\_\_\_\_

Occupation: \_\_\_\_\_ Annual Income (in lakhs):\_

Languages Known	Read	Write	Speak
1.			
2.			
3.			
4.			

Cont.....2

Are you related to any present or past Employee/Apprentice/Trainee of this company? Yes  No

If yes, please mention the following details

Name of the employee	Relationship	Position	Emp.No.	Department	Present	Past

Have you applied / interviewed earlier for Apprenticeship Program in our company? Yes  No

If yes, please mention the following details

Date of Test/Interview	Roll No	Result
		Selected / Rejected / Not Heard

### **Compliance & Integrity:**

Integrity, together with compliance with laws and regulations, are the foundation of our corporate policy and are top priorities for the Volkswagen Group. Compliance with laws and regulations, both external and internal is paramount within the Volkswagen Group. The Company encourages its employees to follow the highest standards in integrity, compliance and company values. During your Apprenticeship Training with the company, you shall be governed by various Company policies, procedures, rules and regulations which are applicable to all employees. You are required to read and understand the Volkswagen Code of Conduct and other compliance policies and strictly adhere to their requirements. Employees are expected to follow the company policies and guidelines with utmost integrity. At Volkswagen, integrity means acting out of conviction with responsibility and steadfastness. Integrity applies to every one of us, regardless of function, division, role and task. Anyone found to be in violation of the Code of Conduct or other policies must expect consequences, which, depending on the seriousness of the violation, can range from action under labor law to claims for damages under civil law, and may even extend to penalties under criminal law and termination of your Apprenticeship training.

### **The following may kindly be noted:**

- a) The above Apprenticeship training is made on the basis of and subject to the information/documents provided along with your application, certificates pertaining to your educational qualifications, employment proofs, identity documents, and information provided to the management. In case at a later date if it is noticed that the data and/or documents or any information provided by you is Incorrect and/or misleading, or fabricated or that you have a criminal background which is confirmed through a police verification or investigation or that there are serious compliance issues detected against you in Regulatory and Compliance Database (India & Global), then the Company reserves its right to withdraw this letter at any point of time. Hence it will be in your own interest to disclose any such discrepancy to the management of the company forthwith before the time of issuance of this Apprenticeship Training letter.

:3:

- b) In all cases the interpretations regarding the service rules shall be as per the Model / certified Standing orders/Service Guidelines prevailing at that time as well as under Apprenticeship Act, 1961.

I hereby declare that I have read and understood the content mentioned in the Application Form and my resume or other documents attached /provided by me to the Application Form of Volkswagen, Pune are correct to the best of my knowledge. I further understand, acknowledge and agree that providing any false information may result in a decision not to consider me for apprenticeship training or may result in termination of my apprenticeship training.

Date:

Place:

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Signature of the Applicant

(When Completed – Please attach your resume and copy of mark sheet to this form)

**Thank you for your interest in Volkswagen**

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**Note:**

- 1. Duly filled application forms should be sent to the following e-mail id or to the postal address mentioned below.*
- 2. Kindly enclose a self-attested copy of your SSC marks sheet & cast certificate along with this filled in application form.*

**E-mail Id:** volkswagen.academy@volkswagen.co.in

**Postal Address:**

Volkswagen Academy,  
Human Resources,  
Volkswagen India Pvt. Ltd,  
E -1, MIDC Industrial Area (Phase III),  
Village: Nighoje Mhalunge, kharabwadi,  
Taluka: Khed, Chakan Pune – 410501  
Contact: +912135331806/1777